



**Town Board Meeting January 10, 2022 Page 2**

The Warrant (bills) for January 2022 were submitted by the Town Clerk:

General Fund	Vouchers	001 - 008	\$ 31,274.36
Highway Fund	Vouchers	009 - 018	\$ 2,947.94
<b>Total</b>			<b>\$ 34,222.30</b>

**22-010 Motion:** to approve the January 2022 Warrant, subject to audit.

Made by: Peter Donahue, Sr. Second Ryan Tebo

Motion carried: 5 Ayes 0 Nays

Ayes: Diane Butler, Leonard Charney, Peter Donahue, Sr., Lawrence Mierek, Ryan Tebo

**SUPERVISOR’S REPORT:**

Supervisor Butler read the Supervisor’s Report for the month ending December 31, 2021 and filed it with the Town Clerk. The balance for all accounts is \$ 1,776,915.00.

**Budget Transfers:** Supervisor Butler stated that the following budget transfers still need to be done to balance the 2021 budget.

From	DA5140.4 (Brush & Weeds)	To	DA5130.4 (Machinery)	\$ 1.816.58
From	DA5142.1 (Snow Removal)	To	DA5142.4 (Snow Removal)	\$ 1.821.61

**22-011 Motion:** To approve the Budget transfers as outlined by the Supervisor.

Made by: Leonard Charney Second Peter Donahue, Sr.

Motion carried: 5 Ayes 0 Nays

Ayes: Leonard Charney, Peter Donahue, Sr., Lawrence Mierek, Diane Butler, Ryan Tebo

**22-012 Motion:** To accept the Supervisor’s Report for the period ending December 31, 2021, with the transfers indicated and subject to audit.

Made by: Lawrence Mierek Second Leonard Charney

Motion carried: 4 Ayes 0 Nays

Ayes: Leonard Charney, Peter Donahue, Sr., Lawrence Mierek, Ryan Tebo

**HIGHWAY SUPERINTENDENT REPORT:**

The Board welcomed Amanda McGovern the newly elected Highway Superintendent.

The following report was submitted by the H/S:

“My first ten days on the job have been dedicated to on-the-job training. Despite multiple attempts on my part to meet with the former Highway Superintendent to ensure a smooth transition, the unwillingness to pass the position on gracefully has resulted in me having to play catch up, learn the ropes and make my own assessments of the current state of the highway department. It has been an eye-opening experience. I look forward to having a routine of productivity and open communication to see that things run smoothly going forward.

We almost ran out of propane at the Highway Garage. (Supervisor) Diane Butler changed the propane supply company in October from Ferrell Gas to Superior. The Library and Town Hall were updated, but the Highway Garage was overlooked. The Highway Department now has

Highway report continued..

propane. During the propane situation, I learned more about the process with the Office of General Services (OGS) which will be helpful going forward.

Recent weather events including two occurrences of freezing rain the last two Sundays and today's massive snow storm have quickly put me full force into plowing, sanding and salting protocol.

New employee Christopher McMullen is proving to be a great asset to the team. He is doing an excellent job plowing.

I have had the opportunity to get to know and build relationships with Highway Superintendents from surrounding towns and have gleaned a lot of knowledge from them.

The Town Barn is now officially a smoke-free building with appropriate signage. The Clean Indoor Act has been in place since 2003.

Hillside Stonewall Project: I filed for an emergency authorization extension with DEC and received approval. DH Smith is expected to be done with the project by mid-February. The total cost for the first project as well as this project will be around \$ 180, 000.

Woodchips: Sean Sullivan of Re-energy is willing to purchase the wood chips for around \$ 10 per ton. A loading ramp has been built to load the chips. Trucking has been secured. The approval of this transaction was tabled by the Board. As soon as the resolution is approved, the project can continue. If, the wood chips are not removed soon, they will begin to rot and be of no value, only a cost to dispose of.

Truck Inspections: All town trucks are out of inspection, some by as many as six years. I will be working to get this issue resolved. Safety of our equipment and our employees is very important".

**22-013 Motion:** to accept the Highway Superintendent's report.

Made by: Peter Donahue, Sr. Second Ryan Tebo

Motion carried: 5 Ayes 0 Nays

Ayes: Diane Butler, Leonard Charney, Peter Donahue, Sr., Lawrence Mierek, Ryan Tebo

**Old Business:**

1. **Renovations to Town Hall:** Supervisor Butler stated that she would like to have a meeting of the Board and Renovations Committee on Saturday February 5<sup>th</sup> at 9:00 am. to discuss the future of the Hall.
2. **2021 Library Grant:** no new information.
3. **Playground Equipment Grant:** Library Trustee Jamie Wilbert is working on a grant for new playground equipment outside the Library. Pictures of the proposed equipment were distributed to the Board. If, the grant is approved site preparation will be needed before any installation. Jamie will need two quotes from contractors to do the work and will report back to the Board when she has the quotes.

4. **Library Landscape Project:** Due to the July tornado destroying the trees and shrubs at the library a plan was put in place to replace them. Last fall plantings were done except for trees along the property line with the post office. It is unclear exactly where the line is. Supervisor Butler will contact the owners of the post office property about the line and planting trees along it.
5. **Re-evaluation:** In the next few weeks more information about the re-valuation project will be announced by a press release.
6. **State of Emergency:** Supervisor Butler stated that the State of Emergency will not be extended.
7. **Local Law #001-2022:** The group of residents present questioned when the Town is going to increase the H/S salary to the 2021 level. T/A Engelbrecht explained to the group the procedure that the Town must follow to pass a local law to raise the salary of the H/S to the amount paid in 2021. The procedure is as follows:
  - A Board member makes a request to the T/A to draw up the law.
  - The proposed law is presented to the Town Board.
  - A motion is made to hold a Public Hearing on the proposed law.
  - A Public Hearing is held.
  - Following the Public Hearing a motion and vote are held at a Board meeting.
  - If law is approved, it may be subject to a permissive referendum at the General Election.
  - Petitions may be filed for or against the approved law.
  - After a 45 day waiting period and no petitions are filed the law can be filed with the State of New York.

A Public Hearing on the proposed law will be held on Monday February 14, 2022 at 6:30 pm.

8. **Digitalization of Town Records:** Councilman Mierek distributed copies of information concerning the cost of the project. The Town can purchase a 'Cloud' ( offsite software storage location) license for up to 100 individuals to participate in the digital project. He recommends the purchase a license for 2 people and slowly work up to the 100 people. The system will be flexible, with a portal for public access to certain records. To begin the project 2 new laptops and a good quality scanner will be needed. A discussion followed.

**New Business:**

9. **F.O.I.L. Request:** Supervisor Butler has received a F.O.I.L. request from the CESA Union for information concerning the Highway employees. The request was referred to T/A Engelbrecht to answer the request, for certain information about employees can-not be released under the Freedom of Information Law.

**Town Board Meeting January 10, 2022 Page 5**

**10. Wood Chips:** Sean Sullivan of Re-energy is willing to purchase the wood chips (shredded wood left from the cleanup after the tornado) for \$10.00 per ton. The wood chips were declared surplus inventory at the October 11, 2021 Board meeting. Motion 21-125.

**11. Year End Audits:** The Audit Committee (C/M Mierek, C/M Tebo) will schedule the audit the books of the Supervisor, Town Judge, Town Clerk and Tax Collector in the next coming week.

**12. Executive Session:** Supervisor Butler stated that the Board needs to go into Executive Session to discuss a personnel issue.

**22-013 Motion:** For the Board to go into Executive Session to discuss a personnel issue and invite H/S McGovern to attend. Executive Session began at 8:00 pm.

Made by: Leonard Charney Second Lawrence Mierek

Motion carried: 5 Ayes 0 Nays

Ayes: Diane Butler, Peter Donahue, Sr., Leonard Charney, Lawrence Mierek, Ryan Tebo

**22-014 Motion:** To resume the January 10, 2022, Town Board Meeting at 8:30 pm.

Made by: Peter Donahue, Sr. Second Lawrence Mierek

Motion carried: 5 Ayes 0 Nays

Ayes: Diane Butler, Leonard Charney, Peter Donahue, Sr., Lawrence Mierek, Ryan Tebo

**22-015 Motion:** At 8:35 pm the Supervisor adjourned the January 10, 2022 Town Board Meeting.

Made by: Leonard Charney Second Lawrence Mierek

Motion carried: 5 Ayes 0 Nays

Ayes: Diane Butler, Peter Donahue, Sr., Leonard Charney, Lawrence Mierek, Ryan Tebo

*Mary Joan Centro  
Town Clerk*